





MEASURING GUIDE







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This guide will give you step-by-step instructions on how to measure and create a floor plan (aerial view) of your space. This information will provide your contractor with everything they need.

You Will Need:



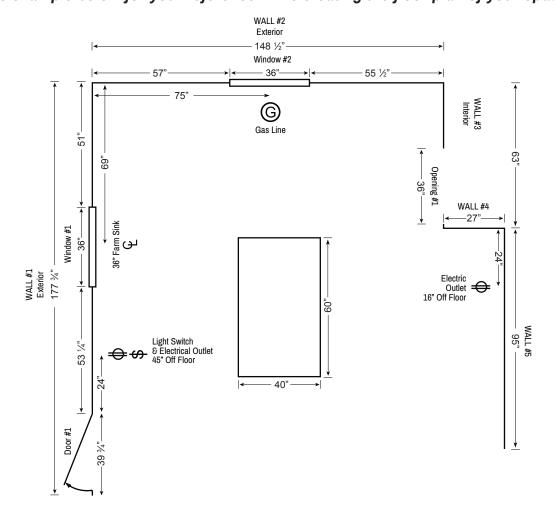




/Pencil This Measuring Guide

Name:				Phone:	
Email:				Door Style/Finish:	
Time Zone:				Contractor:	
□ Eastern	□ Central	□ Mountain	□ Pacific		

Please use the example below for your reference while creating the floor plan of your space.



Utility/Mechanical Legend: Use these symbols on your floor plan.













Step 1: Measure Your Space

- Starting in the left corner, measure each wall in the space that will contain cabinets and record those measurements (in inches) on the "Floor Plan Design Grid" located on the last page of this Measuring Guide.
- Number each wall on the floor plan.



WALL 2 H8 1/2 WALL 4 WALL 3 WALL 5

Step 2: Doors, Windows, Room Openings

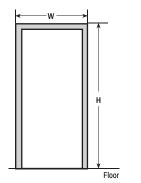
- Locate and measure doors, windows and room openings.
- Record and number each door, window & opening on the grid.
- · Record the dimensions in the measurement charts below.



Door/Opening Measurements

*Label on Floorplan using the corresponding numbers below

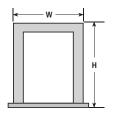
Opening	Width	Height	Notes:	
Opening or Door				
1				
2				
3				
4				



Windows Measurements

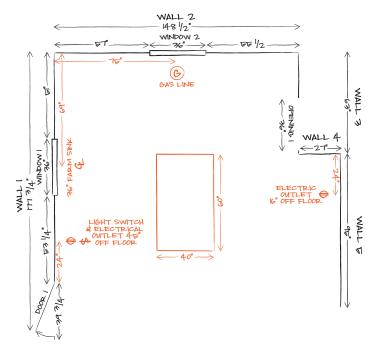
*Label on Floorplan using the corresponding numbers below

	Width	Height	Notes:
Window			
1			
2			
3			
4			



Step 3: Obstacles

- Locate and measure obstacles such as electrical outlets, vents, pipes, radiators, ect.
- Record any islands you already have or wish to add.
- Record and Number each obstacle on the grid.



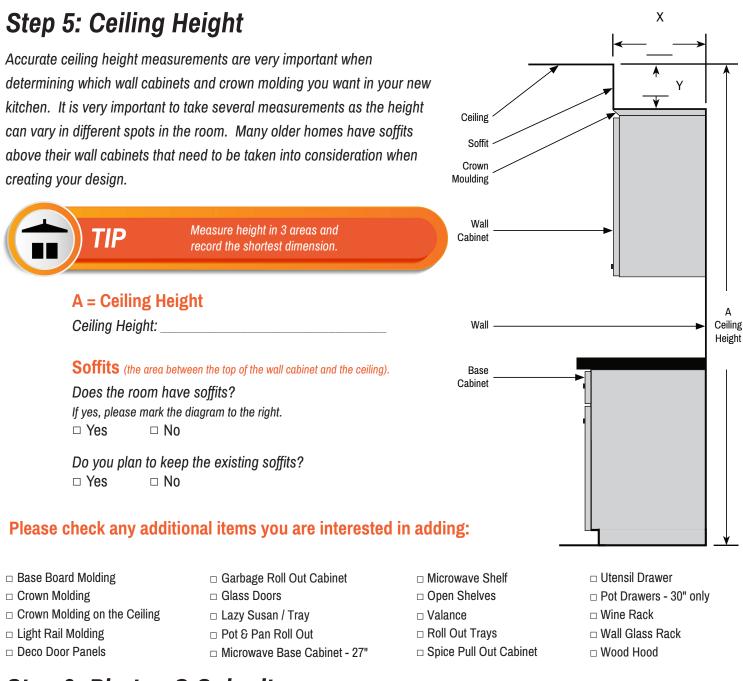
Step 4: Appliances

Dange

Common appliances typically come in standard sizes but it is important that we have the measurements. Luxury appliances such as cooktops, range hoods, warming drawers and wine coolers are available in many sizes.



Range			
Brand/Model	Width	Depth	Height
Microwave			
Brand/Model	Width	Depth	Height
Refrigerator			
Brand/Model	Width	Depth	Height
Dishwasher			
Brand/Model	Width	Depth	Height
Cook-Top			
Brand/Model	Width	Depth	Height
Oven			
Brand/Model	Width	Depth	Height
Hood			
Brand/Model	Width	Depth	Height
Other			
Brand/Model	Width	Depth	Height



Step 6: Photos & Submit

Now that you have completed the measuring guide, it is time to take some photos of your current space. Make sure to include pictures of each wall that will contain cabinets.



Submit Measurements:



Email: Attach the measuring guide and pictures and email to your contractor.



Use the grid below to draw the floor plan (aerial view) of your space. Follow each step of the guide to complete the drawing.

- Step 1: Measure your space
- Step 2: Doors, Windows & Room Openings
- Step 3: Obstacles
- Step 4: Appliances
- Step 5: Ceiling Height
- Step 6: Photos and Submit

Note: Each small square is 3" x 3" and each large square is 12" x 12".

